

## Project Managers

- Position:** Project Managers
- Qualification:** Bachelor's Degree or Equivalent
- Location:** Remote (UK/Ireland/Canada/Norway)
- Reports to:** Senior Operations Manager

### About XOCEAN

XOCEAN is an ocean data company – we collect data for clients ranging from mapping the seabed to monitoring the environment. However, we do this differently, instead of using conventional crewed survey ships, we have developed a marine robotic system known as an Uncrewed Surface Vessel (USV).

### Overview

Responsible for the successful global execution of assigned projects.

### Main Duties & Responsibilities

Responsibilities will include:

- Supporting Operations Managers in the planning and execution of all USV work, providing project assistance in, but not limited to, the following activities:
- Liaising with internal and external project stakeholders on all aspects of project planning and execution.
- Developing project plans and budgets.
- Resource planning.
- Overseeing the daily activities of the project.
- Maintaining project records and paperwork.
- Sourcing external contractors as required by the project.
- Ensuring adherence to XOCEAN's health and safety standards / objectives.
- Project Logistics and Coordination.
- Meeting project budgets, assessing the financial and operational risks for potential projects and providing feedback to the sales team / risk escalation.
- Providing daily operational updates.
- Reporting on project performance against both financial and non-financial project objectives.
- Project Cost Management.
- Ensuring adherence to company policies and procedures.
- Managing relationships with key vendors.

### Requirements: Essential Skills / Attributes and Experience

The successful candidate will have a proven record of managing projects with strong client relationship and interpersonal skills.

- Bachelor's Degree or Equivalent
- Minimum 3 years in a Project Management or Operations Management position.
- Translates development goals into actionable plans. Makes timely, confident decisions.
- Results orientated, proactive and reactive.
- Enthusiastic, positive, and proactive nature with a keen attention to detail.
- Excellent interpersonal, communication, presentational, problem solving and team working skills.

### Desirable Experience

- Previous experience working within the Marine sector, particularly within marine survey.
- Renewables or Oil & Gas sector experience.

- Additional project management qualifications (eg Prince 2, PMP, CMI).

### Apply

- Applicants must demonstrate how they meet the essential criteria. Desirable criteria may be used for further shortlisting.
- We thank all candidates for their interest, however due to very high volumes, only those who are selected for further consideration, will be contacted directly.
- Closing date for applications is 28 July 2022.
- Please apply online and follow the instructions, or submit your CV to [careers@xocean.com](mailto:careers@xocean.com).