
Data Coordinator

Position: Data Coordinator
Qualification: Hydrographic surveyor/ data management qualification or equivalent
Location: Remote: UK / Ireland / Norway

About XOCEAN

XOCEAN is an ocean data company – we collect data for clients ranging from mapping the seabed to monitoring the environment. However, we do this differently, instead of using conventional crewed survey ships, we have developed a marine robotic system known as an Uncrewed Surface Vessel (USV).

Overview

Responsible for the secure transfer, upload, management and archiving of the survey data collected to the cloud based processing platform.

Main Duties & Responsibilities

Responsibilities will include:

- Upload, management and archiving of survey data on the XOCEAN cloud based processing platform.
- Coordination of secure data transfers.
- Diligent data management.
- Coordinating and facilitating data processing on the cloud based platform.
- Maintaining hardware tracking logs.
- Managing data storage budgets, assessing risks and providing feedback to the Survey Team Manager and the sales team
- Quality Control of survey data files and reports prior to data delivery.
- Delivery of survey data and reports.
- Document and revision control.
- Mentoring and advising colleagues on data management.
- Occasional site visits for data collections.
- Tasks befitting the running of the survey department.

On occasion this role may involve

- Survey data processing and reporting.
- Managing and maintaining Quality, Environment and Health and Safety standards including updating, implementing and management of all ISO processes as appropriate to the role.
- Implementing, maintaining, managing and updating all standard operating procedures and processes appropriate to the role.

Requirements: Essential Skills / Attributes and Experience

- Hydrographic Surveyor or data management Qualification.
- Minimum 2 years “big data” management experience.
- Strong organisational skills.
- Experience in managing large and complex data.
- Good knowledge of Microsoft Office software.
- Enthusiastic, flexible and proactive nature with a keen attention to detail.

Desirable Experience

- Experience with cloud data storage (e.g AWS, Azure, GCP).
- Experience with marine survey data.
- ARC GIS knowledge would be an advantage.

Apply

- Applicants must demonstrate how they meet the essential criteria. Desirable criteria may be used for further shortlisting.
- We thank all candidates for their interest, however due to very high volumes, only those who are selected for further consideration, will be contacted directly.
- To be eligible for this position you must have a valid working visa / permit to work in Ireland/ UK/ Norway.
- Closing date for applications is 17th February 2023.
- Please apply online and follow the instructions or submit your CV to careers@xocean.com.

We are an equal opportunities employer. We welcome applications from all suitably qualified persons. However, as women are currently under-represented in our workforce, we would particularly welcome applications from women.